

JOB DESCRIPTION

POSTION: Full-Time Seasonal Golf Maintenance

SUPERVISOR: Golf Course Superintendent

Under the supervision of the Golf Course Superintendent, an employee in this position performs tasks in the maintenance and improvement of River Run Golf Course and park facilities. Work is done according to established guidelines and verbal and written instructions of an immediate supervisor. Work is reviewed for accuracy and adherence to established procedure by the supervising authority.

EXAMPLES OF DUTIES AND RESPONDSIBILITIES:

Any one position may not include all the duties listed, nor do the examples listed in their relative order of importance include all the duties that may be found in positions of the like.

1. Maintains areas of golf facilities with responsibility for mowing, irrigating, cleaning and general landscaping.
2. Course setup to include cutting cups and moving tee markers
3. Filling divots, collecting garbage, raking sand traps
4. Assist in preparing golf facilities for opening and closing on a seasonal basis.
5. Grounds care to include but not limited to weed whipping, mowing, grading, irrigating, raking, etc.
6. Occasional work on golf and landscaping projects, bunkers, drain systems, retaining walls, etc.
7. Perform duties specific to department as assigned and under the direction of the supervisor
8. Contributes to a cooperative working effort by demonstrating a willingness to perform other job-related work as needed or requested. Assistance is given to others and special projects to be completed as scheduled or requested.

MINIMUM TRAINING AND EXPERIENCE REQUIRED TO PERFORM ESSENTIAL JOB FUCTIONS:

1. Ability to maintain accurate and complete records.
2. Ability to work on own with little or no supervision, and to understand and carry out oral or written instructions.
3. Knowledge and ability to operate various types of equipment and tools including but not limited to power mowers, power trimmers, trucks, tractors, skid steers, hand tools, power tools
4. Ability to work on a flexible schedule as needed April - November
5. Ability to perform manual labor for extended periods and to withstand exposure to variable weather conditions.
6. Ability to maintain a professional demeanor and establish effective working relationships with the general public, associates, volunteers, and staff; have the ability to calmly approach and solve problems under stressful circumstances; maintain and promote harmony in the workplace; ability to concentrate for extended periods of time and be flexible.

PHYSICAL REQUIREMENTS:

1. Frequent twisting and bending.
2. Reach shoulder height and above to do overhead work.
3. Lift, push, and pull objects up to 100lbs. in weight.
4. Carry objects of varying weights and shape.
5. Standing and/or walking up to (8) hours daily.
6. Ability to climb to various heights.
7. Physical ability to use power tools, trucks, tractors and power equipment.
8. Percentages of time sitting, standing and walking may vary depending on the task performed and the time of year.

Employee Signature

Date