

# 2025 Golf Outing Agreement



# Welcome!

River Run Sparta would like to thank you for your interest in hosting an event with us. We look forward to working with you! This packet was designed to guide you through the many details and arrangements associated with organizing a successful outing.

## Contact Information

Chris Larsen, Head Professional

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Brad Gilbertson, Parks and Recreation Director

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## General Information

### Amenities

Sparta welcomes you to come and play the River Run Golf Course, formerly known as Sparta Municipal Golf Course, located in west-central Wisconsin just a couple of miles off Interstate 90. This beautiful municipal course has been given a three-star rating by Golf Digest, making it one of the most popular courses in the area.

The Golf Course was expanded to 18 holes in 1982 and has matured beautifully and is truly a pleasure to play. The front nine runs along Perch Lake and the back nine holes meander through cuts in mature stands of pine. You will enjoy the large bentgrass greens throughout. The five sets of tees per hole offer a 6,622-yard course from the champion tees and 5,473 yards from the forward tees so golfers of every level of play can enjoy a challenging but enjoyable round of golf.

The River Run pro shop offers club and cart rentals. Our friendly staff makes every effort to see that your time on our course is pleasurable. Located right next to the River Run pro shop is the Greens Bar & Restaurant, offering daily lunch specials, a list of burgers sure to satisfy any taste, and a full-service bar.

## **Outing Booking Requirements**

To schedule a shotgun event (all players commencing play at the same time at different hole locations) a minimum number of players may be required depending on the day and time desired. We do not host shotgun events on Tuesdays or Thursdays.

Shotgun start tournaments at River Run Sparta will require groups of 80 or more players. In the case of a group under 80 players wishing to still shotgun start the group will be charged for a minimum of 80 golfers.

## **Outing Request**

Upon making your tentative booking, an outing agreement must be submitted to River Run Sparta. Upon receipt and confirmation River Run Sparta will return a copy of your contract for your records.

# **Golf Outing Requirements**

## **Golf Carts**

Golf carts are required for all golf outings. River Run Sparta has approximately 35 carts available for rent. Additional carts needed above what River Run Sparta has available will be charged the market rate incurred by River Run Sparta for cart rental and delivery. The use of carts during tournament play greatly increases the pace of play. Personal carts may be used during tournaments, the tournament host will NOT be charged for personal cart use.

## **Dress Code**

Appropriate golf attire is to be worn by those participating in the event.

We ask that players refrain from wearing the following: cut-off shirts and tank tops, sweatpants, swimming trunks and suits, abbreviated shorts, halter tops and sets, bare midriff suits and bikini type apparel.

In the interest of protecting the golf course turf and greens, we do not allow boots, metal spikes, or cleats of any type. River Run Sparta requires players to either wear golf shoes equipped with soft spikes or soft soled athletic shoes on the course.

## **Food and Beverage**

Food and beverage for any tournament must be coordinated through The Green's Bar and Restaurant. The Green's Bar and Restaurant and River Run Sparta are two separate entities that work closely together to provide an enjoyable experience. Please coordinate all food and beverages with Gee Rehfuss or Sadie Brooks by calling 608-296-7004. No outside food or beverages allowed without permission from The Green's Bar and Restaurant.

## **Competition Markers**

If your tournament will have competition prizes (e.g., longest drive, closet to pin, etc.) please indicate this to the Pro-shop staff when submitting your registration form. The Pro-shop staff can assist with sheets and markers for hole games.

## **Score Sheets**

River Run Sparta has score cards and tournament score sheets available upon request.

## **Signage**

Outings are welcome to place signage for any sponsorship during the tournament. It is the responsibility of the tournament host to place signs and collect signs upon completion of the event. River Run Sparta is not responsible for any lost or damaged signage and will discard any signs not picked up within one week of the event.

## **Administrative Requirements**

List of outing participants must be forwarded no later than 24 hours in advance. A completed Outing Contract must be submitted to River Run Sparta. All fees and charges for participants will be collected by the outing. River Run Sparta will invoice tournament host with payment due within 15 business days. River Run Sparta can assist with determining member participation in tournaments.

# **2025 Group Outing Rates**

(All rates are for 18 Holes and include sales tax.)

## **Rates (Monday or Wednesday)**

<u>Green Fee</u>	<u>Cart Fee</u>	<u>Member Fee</u>
\$16.00	\$20/cart	\$8.00

## **Rates (Weekend Friday-Sunday)**

<u>Green Fee</u>	<u>Cart Fee</u>	<u>Member Fee</u>
\$30.00	\$20.00	\$15.00

Carts over 35 will be charged market rate.

# GOLF OUTING AGREEMENT

OFFICIAL OUTING TITLE: \_\_\_\_\_  
OUTING DATE: \_\_\_\_\_  
OUTING CONTACT: \_\_\_\_\_  
EMAIL ADDRESS: \_\_\_\_\_  
PRIMARY PHONE NO. \_\_\_\_\_  
ALTERNATIVE PHONE \_\_\_\_\_  
BEST WAY TO CONTACT      PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_  
TAX ID. (If applicable) \_\_\_\_\_

## GOLF OUTING DETAILS

ESTIMATED # OF PLAYERS \_\_\_\_\_ GUARANTEED # OF PLAYERS \_\_\_\_\_ DATE \_\_\_\_\_

STARTING TIME \_\_\_\_\_ TEE TIMES \_\_\_\_\_ SHOTGUN START FORMAT \_\_\_\_\_

### RATES PER PERSON

Members \$ \_\_\_\_\_ # \_\_\_\_\_ Non-Member \$ \_\_\_\_\_ # \_\_\_\_\_ = Total \_\_\_\_\_

INHOUSE CART FEE \$20.00 x Number of carts \_\_\_\_\_ = = Total \_\_\_\_\_

COST PER CART (Market Rate) \$ \_\_\_\_\_ X NO. OF CARTS \_\_\_\_\_ = Total \_\_\_\_\_

River Run Sparta Total Fee = \_\_\_\_\_

HOLE GAMES: Y or N      Please select the number of holes games you will be having: \_\_\_\_\_

SCORE CARDS NEEDED YES \_\_\_\_\_ NO \_\_\_\_\_ # Cards \_\_\_\_\_      CART SIGNS YES \_\_\_\_\_ NO \_\_\_\_\_

SPECIAL NOTES: \_\_\_\_\_

I or on behalf of the undersigned company, have read and understand River Run Sparta policies and have agreed the group will follow all stated policies and regulations as described on the Golf Outing Information Packet, and Golf Outing Agreement. I or undersigned company, guarantee full payment for all charges, green fees, cart rentals and any and all other services provided by River Run Sparta and The Green's Restaurant and Bar for the requested event.

\_\_\_\_\_  
Tournament Organizer

Date \_\_\_\_\_

\_\_\_\_\_  
River Run Sparta Representative

Date \_\_\_\_\_

**FOOD AND BEVERAGE**

Group Contact Name \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_

Please check the following interests:

- Box Lunches Time: \_\_\_\_\_ Note: \_\_\_\_\_
- Grill Out Time: \_\_\_\_\_ Note: \_\_\_\_\_
- Special Food Arrangements Note: \_\_\_\_\_
- ¼ Barrel or ½ Barrel Brand: \_\_\_\_\_
- Setup Arrangements: \_\_\_\_\_
- Beverages on Course: Soda Beer Water Note: \_\_\_\_\_
- Master Charge Account (Group Name) \_\_\_\_\_
- Beverage Carts

Special Notes:

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\_\_\_\_\_  
Tournament Organizer

Date \_\_\_\_\_

\_\_\_\_\_  
The Green's Bar and Restaurant

Date \_\_\_\_\_